



The English Interpretation of HHGS Statutes

Disclaimer: This English interpretation of the Statutes is provided only for the purpose of understanding and interpreting the document. The Swedish version of the Statutes is the valid and official one.

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Chapter 1 Purpose

§1 The Student Union of the School of Business, Economics and Law (HHGS) is a Student Union whose purpose is to monitor and participate in the development of education and study conditions at the School of Business, Economics and Law at the University of Gothenburg (HGU) and, in general, to safeguard the common interests of its members.

Chapter 2 Organization

- § 1 HHGS's legal name is Handelshögskolans i Göteborg Studentkår.
- § 2 HHGS's official name in English is "the Student Union of the School of Business, Economics and Law".
- § 3 HHGS's operational and fiscal year runs from February 1 to January 31.
- § 4 HHGS is based in Gothenburg.
- § 5 The highest decision-making body of HHGS is the annual meeting, followed by the Student Union Board.
- § 6 HHGS is a politically and religiously independent organization.

Chapter 3 Membership

- §1 Entry into HHGS and membership is obtained through the payment of the membership fee set by the annual meeting for the relevant membership period, or until a decision on exclusion is made in accordance with the statutes outlined later.
- § 2 HHGS consists of student members, support members and alumni members.
- § 3 The right to be a student member belongs to all registered students at HGU and persons who are members of the Student Union Board.
- § 4 Student membership is signed either for the entire duration of studies or for one semester at a time.
- § 5 Student members have the right to vote at the annual meeting and in Student Union elections.
- § 6 Student members have the right to access all policy documents and policies, the protocol of the annual meeting and the protocol of the Student Union Board



meetings.

- § 7 The right to become a support member belongs to anyone who is not studying at the School of Business, Economics and Law at the University of Gothenburg.
- § 8 Support membership is signed for two (2) semesters or one (1) week.
- § 9 The right to become an alumni member belongs to anyone who has been a student member of HHGS during their studies.
- § 10 Alumni membership is signed for six (6) semesters.
- § 11
- a) Support members and alumni members do not have voting rights at the annual meeting or in Student Union elections. Support members and alumni members may be allowed to participate in pub- and party activities and be a member of HHGS associations.
 - b) Otherwise, no rights accrue to either support members or alumni members and these members shall be considered as non-members.
- § 12 Student membership ceases to be valid when the period for which you have registered for membership expires, or when the studies at HGU end. Support membership ceases to be valid when the period for which you have registered for membership expires. Members have the right to terminate their membership in HHGS. The membership ceases to be valid on the first weekday after the Student Union has received the notification of termination. Membership fees paid in advance shall not be refunded in the case of termination of membership, but shall rather be considered forfeited.
- § 13 When signing up for membership, the member agrees to act within the frame of reference of the code of conduct.

Chapter 4 Student Union Board

- § 1 HHGS Student Union Board is elected in the Student Union Election.
- If vacancies occur in the Student Union Board, they will be filled by the Student Union Board if they find it necessary.



§2 The board consists of:

- a) President
- b) Vice President
- c) Chief Financial Officer
- d) Head of Education
- e) Head of Business Relations
- f) Head of Associations and Projects
- g) Head of International Relations
- h) Head of Administration
- i) Head of Events
- j) Head of Marketing
- k) Head of Sustainability

§ 3 Each board member is responsible for their area of responsibility.

§ 4 Each board member shall be a student member during their mandate term.

§ 5 The Student Union Board is jointly responsible for HHGS's operations and finances as a whole, and for leading HHGS by developing and managing the organization.

§ 6 The Student Union Board meets when the President or Vice President of the Student Union Board calls to a meeting or when a majority of the members of the Student Union Board so requests.

§ 7 The right to attend, speak, propose and vote at meetings appertains to the Student Union members.

§ 8 The Student Union Board meetings are considered valid for decision making when half of the Student Union Board members are present. These meetings must be minuted. The protocol should be reviewed by the meeting chairperson, meeting secretary, meeting adjuster and the President of the Student Union. The protocol should be posted on the organization's website and be available at the organization's office during business hours, no later than one week after the meeting.



- § 9 A board member shall not vote on matters where the board member has a significant interest that conflicts with the interests of HHGS.
- § 10 A member of the Board shall, during their term of office, act impartially and in accordance with the purpose of HHGS. The member shall always act in the best interest of HHGS and make decisions based on what benefits the long-term interests of HHGS, independently of personal or external interests.
- § 11 If a board member has a significant interest regarding a decision, the board member must always bring the decision to a board meeting before deciding on the matter.
- § 12 The Student Union's remunerated members include the President, Chief Financial Officer, Head of Business Relations and Head of Education.
- § 13 The remuneration shall amount to 40% of the current price base price, gross, for the month that the salary is paid out.
- § 14 The remunerated members of the Student Union Board shall follow the HHGS Remuneration Policy, which is determined by the Annual Meeting.

Chapter 5 Student Union Elections

- § 1 Election for the Student Union Board (Student Union election) shall be held every year in November.
- § 2 Except for specific positions, everyone has the right to apply for roles in the HHGS board. Positions that require knowledge and understanding of the Swedish language are the President, Head of Education and Chief Financial Officer.
- § 3 Voting rights accrue all student memberships.
- § 4 The election of the Student Union Board is administered by the election committee in accordance with the HHGS electoral system.
- § 5 The HHGS election system is adopted by the annual meeting.
- § 6 Election of the chairman of the election committee takes place at the annual meeting. The other members of the election committee are appointed by the chairman of the election committee.
- § 7 If the chairman of the election committee resigns, is excluded or if the position is vacant for other reasons, a new chairman is appointed by the Student Union



Board or an extraordinary annual meeting.

Chapter 6 Annual Meeting

- § 1 The ordinary annual meeting is held every year in May.
- § 2 The time and place of the ordinary annual meeting is determined by the Student Union Board within the framework set forth in §1 of this chapter.
- § 3 The Student Union Board is responsible for inviting all student members to the annual meeting. The invitation should go out in the form of an email and be posted on the HHGS website and on HHGS bullet boards no later than four weeks before the annual meeting.
- § 4 No later than two weeks before the annual meeting, the Student Union Board shall email the preliminary agenda, the annual report for the last operational year established by the preceding Student Union Boards presidium, the previous business year annual report and any eventual proposals for decisions from the Student Union Board to all student members.
- § 5 No later than one week before the annual meeting, proposals for annual meeting decisions from student members must have been received by the Student Union Board, which must collect these proposals and email them to all student members no later than six days before the annual meeting.
- § 6 All student members are entitled to participate, express their opinions, make proposals and vote. The right to participate and express their opinions is granted to HHGS auditors. The right to participate is granted to support members and staff employed by HHGS.
- § 7 The annual meeting is quorate if the notice has been issued in the manner prescribed in §3 of this chapter and if at least 30 student members are present.
- § 8 The annual meeting shall address at least the following elements
 - a) The meetings opening



- b) Election of the chairman of the meeting,
the secretary of the meeting and the meeting adjuster which is in addition
the vote counter
 - c) Question of the quorum for the meeting
 - d) Approval of the agenda
 - e) Review of the previous year's activity report
 - f) Review of the previous year's annual financial report
 - g) Question of discharge for the previous year's Student Union Board
 - h) Election of an authorized auditor
 - i) Election of the chairman for the Election Committee
 - j) Determination of the membership fee
 - k) Closure of the meeting
- § 9 The annual meeting shall only deal with questions that have been submitted in advance in the way stated in §4 and §5 of this chapter and the questions mentioned in
- §8 of this chapter. For the annual meeting to be able to deal with other questions than those mentioned above a decision to raise the issue must be approved by at least a two-third majority.
- § 10 The annual meeting shall be minuted and the adjusted protocol shall be made available to student members no later than two weeks after the annual meeting at the website of HHGS.

Chapter 7 Extraordinary Annual Meeting

- §1 An extraordinary annual meeting shall be held if requested by a majority of the Student Union Board members or at least 30 student members.
- § 2 A written request for an extraordinary annual meeting shall be submitted to the Student Union Board and include information on the issues to be addressed.
- § 3 At an extraordinary annual meeting, in addition to meeting formalities, only the issues specified in the written request shall be addressed. For the extraordinary annual meeting to be able to deal with other questions than those mentioned above a decision to raise the issue must be approved by at least a two-third majority.



- § 4 An extraordinary annual meeting shall be held no earlier than two weeks and no later than four weeks after the request is received. The time and place shall be determined by the Student Union Board.
- § 5 The Student Union Board is responsible for notifying all student members of the extraordinary annual meeting. The invitation should go out in the form of an email and be posted on the HHGS website and on HHGS bullet boards no later than two days after the request is received. The notification shall include the written request for the extraordinary annual meeting and a preliminary agenda prepared by the Student Union Board.
- § 6 The same rules for attendance, speaking, proposing, and voting rights as at the ordinary annual meeting apply at the extraordinary annual meeting.
- § 7 The extraordinary annual meeting is valid for decision making if the notification has been issued in the manner prescribed in §5 of this chapter and if at least thirty student members are present.

Chapter 8 Members Meeting

- § 1 Member meetings shall be held at least twice a year.
- § 2 The time and place for the member meetings shall be determined by the Student Union Board within the framework set forth in §1 of this chapter.
- § 3 The Student Union Board is responsible for inviting all student members to the member meetings.
- § 4 All members and the Student Union Board have the right to attend and speak at the meetings.
- § 5 At the first member meeting of the operational year, Student Union Board members shall present their respective operating plans and the relevant financial information for the upcoming operational year and answer members' questions.
- § 6 At subsequent member meetings, board members shall report on any changes to the operating plans and relevant financial information that has been decided since the last member meeting, report on the operations carried out during the same period, report on the planned activities for the period up to the next members meeting and answer members' questions.



§ 7 No decisions can be taken at members'

meetings.

Chapter 9 Student Union Associations and Activities Performed on Delegation from the Student Union Board

- §1 Any association that meets the requirements set forth in the HHGS Association and Projects Policy shall, after an application to the Student Union Board, be granted the status of a Student Union Association.
- §2 Any association that no longer meets the requirements set forth in the HHGS Association and Projects Policy shall have its status as a Student Union association revoked by the Student Union Board.
- § 3 Program sections are student union associations that have been appointed by the Student Union Board to operate for students in a specific area of activity within HGU.
- § 4 All student members of HHGS belong to one of the HHGS program sections. Membership in a program section follows from membership in HHGS.
- § 5 On behalf of the Student Union Board, the Marshal's Office is responsible for preserving and managing HHGS flags and banners as well as signing, administering, and executing the awarding of honors according to the Ordensstadgan.
- § 6 Job fairs, the introduction weeks, and other HHGS organized central activities are performed on delegation from the Student Union board.
- § 7 The HHGS Association and Projects policy is determined at the annual meeting.

Chapter 10 Audit

- § 1 HHGS shall have an authorized auditor.
- § 2 The auditor is elected by the annual meeting.
- § 3 The task of the auditor is to carry out the audit of the accounts, prepare the annual report and submit an audit report to the annual meeting.



Chapter 11 Exclusion

- § 1 A member who seriously disrupts or obstructs HHGS activities or harasses another student or employee at HGU or within HHGS may be excluded from HHGS.
- § 2 The decision on exclusion is made by an ordinary or extraordinary annual meeting or by the Student Union Board.
- § 3 The exclusion of a member of the Student Union Board or a member of the election committee can only be decided by an ordinary or extraordinary annual meeting with at least a two-thirds majority.
- § 4 For decisions on exclusion made by an ordinary or extraordinary annual meeting, the same rules for bringing up the matter apply as for other matters at an ordinary or extraordinary annual meeting.
- § 5 The Student Union Board is not allowed to make a decision on exclusion without first informing the member of the reasons for the possible decision and giving the member the opportunity to make a statement to the Student Union Board.
- § 6 A member who, according to §5 of this chapter, is to be given the opportunity to be heard by the Student Union Board has the right to submit a written statement or to make a statement in person to the Student Union Board.
- § 7 The decision to exclude requires the approval of all the members of the Student Union Board who vote on the matter.
- § 8 The decision on exclusion comes into effect when the protocol from the Student Union Board meeting at which the decision that was made have been approved and remain valid until further notice.
- § 9 A person who has been excluded has the right to request that the next ordinary annual meeting or extraordinary annual meeting consider the issue of exclusion and decide whether it should remain valid.
- § 10 A person who has been excluded has the right to attend and speak at the ordinary or extraordinary annual meeting that decides whether the exclusion should continue to be valid.



Chapter 12 Vote of No Confidence

- § 1 A vote of no confidence may be directed against a member of the Student Union Board or a member of the election committee.
- § 2 Decisions on a vote of no confidence are made by an ordinary or extraordinary annual meeting.
- § 3 A decision on a vote of no confidence means that the person against whom the decision is directed to is removed from their position.
- § 4 A decision on a vote of no confidence can be combined with a decision on exclusion.
- § 5 Decisions on a vote of no confidence are taken by at least a two-thirds majority.

Chapter 13 Voting

- § 1 Unless otherwise provided for in this statute, decisions shall be taken by a simple majority.
- § 2 In voting, the counting of votes shall always be based on the total number of votes cast. Abstentions are not counted.
- § 3 In the case of a tie, the decision shall always be taken by drawing lots.

Chapter 14 Interpretation of the Statutes

- § 1 Between annual meetings, the Student Union Board decides on the interpretation of the statute.
- § 2 During an ongoing ordinary or extraordinary annual meeting, the Student Union Board's interpretation of the statute is valid, unless the annual meeting decides on a different interpretation.
- § 3 Decisions under §2 of this chapter are made by a simple majority.

Chapter 15 Amendment of the Statute

- § 1 Decisions to change the statute shall be taken by at least a two-thirds majority at an ordinary or extraordinary annual meeting.
- § 2 A decided change in the statute enters into force when the protocol of the annual



meeting at which the decision was made is adjusted,
unless the annual meeting
decides otherwise.

§ 3 Decisions under §2 of this chapter are taken by a simple majority.

Chapter 16 Dissolution

- § 1 To dissolve HHGS, identical decisions must be made at two regular, consecutive annual meetings, between which a student union election must have taken place.
- § 2 A decision to dissolve must be made with a majority of at least two-thirds at both occasions stipulated in §1 of this chapter.
- § 3 The annual meeting that decides to dissolve HHGS also decides what should be done with the organization's assets.