



HHGS Election system

The Student Union election is administered by the election committee, 5:4 HHGS statutes. The election system is adopted by the annual meeting, 5:5 HHGS statutes.

The chairperson of the election committee is elected by the annual meeting after a suggestion by the current Student Union Board.

The right to attend, speak and propose at the election committees meetings appertains to the members of the election committee and any person that the election committee has co-opted for a certain question.

It is the election committees assignment to, before the Student Union election:

- At the HHGS bullet boards, post the time and place to nominate candidates to the Student Union election no later than five weeks before the last day of the election.
- Post the time and place for the Student Union election no later than four weeks before the last day of the election.
- Post the list of people who are candidating in the Student Union election no later than the day before the first day of the election.
- Keep the candidacies secret until the list of the candidates has been posted.
- Send information regarding the Student Union election to all members of HHGS no later than two weeks before the last day of the election.
- Establish the electoral roll.
- Select and instruct an head of electoral administration, an electoral officer and a vote counter among the members with a right to vote in the Student Union election.

The election committee should collect nominations of people to the Student Union election. The election committee should further spread clear information and market the Student Union election through all of HHGS marketing channels.

Candidates to the same post should be given an equal amount of space in the election brochure. The election brochure does not need to be available in a physical form, meaning it is enough to provide it in a digital format. The chairperson of the election committee is the responsible publisher of the election brochure. The space in the brochure and other media is decided by the election committee together with the respective responsible publisher.

The candidates to the Student Union Board should be stated under the respective posts. In the voting system it should be possible to give a blank vote for every post. If there is only one candidate for a post, it should be possible to vote no on that candidate. It should only be possible to vote for one candidate per post.



The election procedure at the Student Union election

The election period starts at least a week before the last day of the election. The last week of the election period is called the election week and the last day of the election week is called the election day. The electoral administration goes on during the election period. Voting physically in a voting station should be possible on the election day and digital distance voting should be possible during the entire election period. Digital distance voting should be ended at 21:00 on election day.

Voting in a voting station starts at an indicated time of day during the election day and ends no later than at 20.00. The announcement of the election results should occur no earlier than 21.01 on the election day. Voting in a voting station is done digitally through lined up computers/i-pads in the voting stations and the voting should be done in private. The voting station should be held open for at least six hours and may end no earlier than 18.00 on the election day. During the election day, information regarding the voting procedure should be held available in the voting station. Voting in a voting station must be held open for at least six hours and may be ended no earlier than at 18.00 on the election day.

If a person with the right to vote, but who is not found in the electoral roll, can show a receipt of a paid membership fee and a valid ID-card at the voting station, that person's social security number should be noted by the electoral officer on a list to later be controlled against the membership system. The control should be done before the counting of the votes starts. After the control the vote may be added to the other votes.

Digital distance voting should be possible for HHGS members.

The counting of the votes should take place on a, by the election committee, pre-announced place. The count should be supervised by three, by the Student Union Board, elected adjusters, who are not themselves candidating in the election. The counting of the votes should be finished no later than 24 hours after the end of the electoral administration.

Before the result of the election is made public the counting of the votes should be determined through a minuted meeting. The meeting minutes should be signed by the chairperson of the election committee, the head of electoral administration, the vote counters, the President and the three adjusters who have supervised the counting of the votes.

When distributing the mandates for a post in the Student Union Board and two or more candidates receive the same amount of votes, the mandates should be distributed through an extra election where these candidates are running against each other. A single candidate for a post in the Student Union Board must in the election receive more votes saying yes than votes saying no to be considered elected. A candidate who has received more votes saying no than votes saying yes can not be in question for an extra election to the same post.

Appeal

The committee of appeal consists of the President of the Student Union and three, by the Student Union Board, elected members of the Student Union who are not candidating in the election. The committee of appeal is appointed before the election period begins.

A member who believes that the established election system has not been followed can state an appeal regarding:

- the registration of candidates, no later than seven days after the election committee made the candidates public.
- the ballot, no later than seven days after the ballot was made public.
- the information regarding the election, no later than seven days before the election day.
- the electoral procedure in general, no later than seven days after the electoral administration ends.

If the committee of appeal concludes that a mistake has been made which can affect or has affected the outcome of the election in a detrimental way, the committee of appeal should order the election committee to re-do the parts of the election or the preparations for the election that the mistake regards.

If the committee of appeal concludes that a mistake has been made but the mistake has not affected the outcome of the election in a detrimental way at the time of the committee of appeal's meeting, the person who has made the mistake should be notified and asked to cease alternatively correct the mistake.

The committee of appeal should when needed order that the ordinary election or the extra election is postponed. If the committee of appeal decides to have a re-election the Student Union Board can, by a qualified majority of $\frac{2}{3}$, after a suggestion from the the committee of appeal exclude a errant candidate.